



Dear Valued Patient,

On behalf of the physicians, associate practitioners, nurses and staff of USMD Physician Services, I want to welcome you to our organization and thank you for choosing a USMD physician to care for you and/or your loved ones.

At USMD, our physicians put their patients' needs first. We are committed to providing you and your family with the highest-quality care and exceptional customer service. Our physicians are board certified and committed to promoting good health and guiding patients toward a healthy lifestyle.

With nearly 70 locations and more than 250 physicians and associate practitioners in just under 20 different specialties, USMD offers convenient locations all across the Dallas-Fort Worth metroplex to care for everyone in your family at every stage of life.

One of the unique features that USMD offers is NextMD for MCNT patients and Follow My Health for UANT patients. Through NextMD and Follow My Health, patients have communication with their physician's office through a protected, online portal. NextMD and Follow My Health also give patients the ability to access and review lab results and request appointments and prescription refills. Please talk with a staff member if you have questions or would like more information.

To learn more about USMD, please visit our website at www.usmd.com.

Again, thank you for choosing USMD for your healthcare needs.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard C. Johnston", written in a cursive style.

Richard C. Johnston MD, FACP
Chief Executive Officer and Chief Physician Officer
USMD Health System



PATIENT INFORMATION

Patient's Name (First, Middle, Last): _____

Address: _____

City: _____ State: _____ Zip Code: _____ Email: _____

Main Contact#: _____ Alternate#: _____ Work#: _____

Date of Birth: ____/____/____ Sex: Male Female SS# (optional): _____

Marital Status : Single Married Divorced Widowed Occupation: _____

Patient Referred By: _____ Spouse's Name: _____

Spouse's Date of Birth: ____/____/____ Main Contact#: _____ Alternate#: _____

Emergency Contact: _____ Relationship: _____ Phone#: _____

Primary Care Physician: _____ Phone#: _____

Referring Physician: _____ Phone#: _____

Other Patient Information

Which racial category does the patient most closely identify with?

- African American Asian Caucasian Hispanic
- Native American Native Hawaiian Pacific Islander Other: _____ (Please Specify)

Ethnicity: What is the patient's ethnicity? Hispanic or Latino Not Hispanic or Latino

What is the patient's language of preference? English Spanish Other: _____ (Please Specify)

Insurance Information

Primary Insurance: _____ Policy/ID# _____

Name of Policy Holder: _____ DOB: ____/____/____ Group/Acct #: _____

Employer: _____ Employer Address: _____

City: _____ State: _____ Zip Code: _____ Work #: _____

Secondary Insurance: _____ Policy/ID#: _____

Name of Policy Holder: _____ DOB: ____/____/____ Group/Acct #: _____

Employer: _____ Employer Address: _____

City: _____ State: _____ Zip Code: _____ Work #: _____

Complete – Only if Patient is a Minor

Parent/Guardian Name: _____ Relationship: _____

Parent/Guardian Name: _____ Relationship: _____

Siblings: _____ DOB: ____/____/____ Other Siblings: _____ DOB: ____/____/____



GENERAL CONSENT FORM

Patient Name: _____ Date of Birth: ____ / ____ / ____

Assignment of Benefits. I authorize USMD Physician Services, ("USMD") to submit claims on my behalf directly to Medicare/Medicaid/my private health insurance carrier. This means that USMD will collect payment for supplies and services provided. I understand that I am financially responsible to the provider(s) for the charges not paid or payable. I authorize you to release any information necessary to insurance carriers regarding illnesses and treatment to process claims. This assignment will remain in effect until revoked by me in writing.

Patient Initials: _____

Consent for Treatment. I consent for USMD to administer treatments, tests and/or diagnostic tests to treat my/the patient's injury/illness on an outpatient basis. I acknowledge there is no guarantee as to the outcome of any treatment I/the patient receives. In compliance with state law, if another individual is accidentally exposed to my/the patient's blood or body fluids (BBF); or if a medical or surgical procedure could expose another individual to my/the patient's BBF, USMD may have such BBF tested for human immunodeficiency infection (HIV/AIDS) at USMD's expense.

Patient Initials: _____

Electronic Prescription. I understand USMD utilizes electronic prescribing technology and participates with SureScripts. SureScripts operates the Pharmacy Health Information Exchange, which facilitates the electronic transmission of prescription information between providers and pharmacists. SureScripts also provides prescription data on any medications, known as medication history, which are prescribed to me/the patient.

Phone Calls. By providing contact information, I authorize USMD, its assignees, and third party collection agents to use the contact information I have provided to communicate with me and to place calls to my home/cellular/employment telephone; leave voice or text messages; and use pre-recorded/artificial/voice messages and/or auto-dialing devices in connection with any communication to me.

Involvement of Others in Care. I authorize USMD to discuss my/the patient's care and medical needs with the following persons:

Name	Date of Birth (for identification)	Relationship	Phone

I DO NOT wish to add an additional contact to discuss my/the patient's needs. Patient Initials: _____

May We Contact You By Phone and Leave a Message About Your Care?

Primary Phone #: _____ Secondary Phone #: _____

- | | |
|---|---|
| <input type="checkbox"/> Leave message with contact number only. | <input type="checkbox"/> Leave message with contact number only. |
| <input type="checkbox"/> Leave message with detailed information. | <input type="checkbox"/> Leave message with detailed information. |
| <input type="checkbox"/> Do not leave message. | <input type="checkbox"/> Do not leave message. |

Patient Financial Policy

I acknowledge receipt of the "Patient Financial Policy." Patient Initials: _____

Notice of Privacy Practices

I acknowledge receipt of the "Notice of Privacy Practices." Patient Initials: _____

Minor Patient Photograph (when applicable)

I consent for USMD to photograph the minor patient for identification purposes only. Patient Initials: _____

Print Name of Patient or Personal Representative

Signature of Patient or Personal Representative

Date

FINANCIAL POLICY

Patient Name: _____ Patient Date of Birth: ____/____/____

Please read prior to receiving services.

USMD Physician Services ("USMD") recognizes the need for a clear understanding between patient and medical provider regarding protected health information and financial arrangements for healthcare. The following information is provided to avoid any misunderstanding concerning protected health information and payment for professional services.

- **PAYMENT: Payment is expected at the time of service.** If your deductible has not been met, or a percentage is your responsibility, we expect payment when services are rendered. **Even though insurance will be filed, you are responsible for any balance after insurance processes your claim.** All charges for treatment become due and payable sixty (60) days after the date of service. These periods allow sufficient time to process insurance and make payment in full of any remaining balance. There will be a \$25 charge for returned checks. If not paid within 60 days, USMD will begin various collection activities including, but not limited by submitting the past due account to a collection agency.
- **SELF PAYMENT (PRIVATE, CASH PAYMENT):** If you have no insurance coverage we ask that you coordinate your care with our business office prior to your visit. We require an advance payment for professional services.
- **MANAGED CARE: All managed care (HMO, PPO, etc.) co-payment amounts are due at the time of service.** If your insurance plan requires a referral authorization from a primary care physician please present this at your initial visit. If you request an office visit or surgery without a referral authorization your insurance plan may deem this as **"out of network" or "non covered" treatment**, and you will be responsible for a larger amount or all of the charges. The patient acknowledges that it is the patient responsibility to be aware of what services are covered and agrees to pay for any service deemed to be non covered or not authorized by the plan.
- **MEDICARE:** USMD providers are participating providers with the Medicare program and accept as payment, the Medicare allowable, patient deductible and/or 20% co-insurance. If you have supplemental insurance (Medigap) to cover the portion of the charges that Medicare does not pay, please provide us with a copy of your insurance card and any forms your insurance company may require. Medicare or secondary carriers do not cover some procedures and supplies. Please make certain you understand which aspects of your treatment are covered before proceeding. In this rare case you may be asked to sign a waiver form, which states that you understand that you will be responsible for these charges.
- **AUTOMOBILE ACCIDENT PATIENTS:** We do treat automobile accident patients. However, we are unable to monitor long-term accounts and require payment as a self-paying patient. We will not accept a letter of protection from an attorney as a guarantee of payment or third party insurance payments.
- **CHILDREN OF DIVORCED PARENTS:** Responsibility for payment for treatment of minor children, whose parents are divorced, rests with the parent who seeks the treatment. Any court ordered responsibility judgment must be determined between the individuals involved, without the inclusion of USMD.

FINANCIAL POLICY

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- **SECONDARY INSURANCE:** The Texas Department of Insurance requires the patient to provide secondary insurance coverage to the provider if applicable. Patient agrees to provide such information. Patient agrees to immediately notify provider of any future additions, changes or deletions in primary or secondary insurance coverage.
 - If you have **Medicaid** coverage of any kind, you must notify us prior to your visit. This is part of your agreement with Medicaid, and **failure to notify us** of Medicaid coverage will result in full financial responsibility for services rendered.
 - Before receiving services, you must verify that we are participating providers for your insurance company. It is also necessary that our primary care physician is listed as your primary care provider with your insurance company, if required by your contract with your insurance company. In the event we are not participating providers or our physician is not listed as your primary care provider with your insurance company, we will file the initial claim as a courtesy. Payment, however, is due in full at the time of service.
 - We will send a statement (to the billing address you provide) notifying you of any balances you may owe. If you have any questions or dispute the validity of this balance, it is your responsibility to contact our business office within 30 days after receipt of the initial statement. You can call **(817) 514-5200**.
 - We may charge you a "No Show" fee if you fail to cancel or reschedule your appointment at least 24 hours prior to your appointment date.
 - **Failure to keep your account balance current may require us to cancel or reschedule your appointment.**

USMD firmly believes that a good patient/physician relationship is based upon understanding and open communications. It is our hope that the above policies will allow us to provide the highest quality care to our patients. If you have any questions or need clarification regarding these policies please call us at (817) 514-5200.

HISTORY OF PRESENT ILLNESS

Today's Date: _____

_____ / _____ / _____
 Last Name First Name M.I. D.O.B.

Whom may we thank for referring you to USMD | UANT? Self Friend Physician: _____

Primary Care Physician: _____ Previous Urologist: _____

What is the main reason for your visit:

- | | | |
|--|---|---|
| <input type="checkbox"/> Elevated PSA | <input type="checkbox"/> History of kidney cancer | Blood in urine: <input type="checkbox"/> Visible <input type="checkbox"/> Invisible |
| <input type="checkbox"/> Erectile dysfunction | <input type="checkbox"/> Urinary tract infections | <input type="checkbox"/> BPH or male voiding symptoms or |
| <input type="checkbox"/> History of bladder cancer | <input type="checkbox"/> Infertility | Incontinence or female voiding symptoms |
| <input type="checkbox"/> Vasectomy | <input type="checkbox"/> History of prostate cancer | <input type="checkbox"/> Other Specify _____ |
| <input type="checkbox"/> Kidney stones | <input type="checkbox"/> Abdominal or flank pain | _____ |

What is the approximate date when the symptoms started or you first became aware of the problem?

Date: ____/____/____ or _____ days weeks months years ago

Describe any previous treatment (medicines, surgery, etc) prior to this visit for the problem:

Complete the following section if the reason for today's visit is for voiding problems (male or female):

- How many times during the day do you typically void in the toilet or urinal? _____
- How many times do you typically get out of bed at night to urinate? _____
- | | | |
|---|------------------------------|-----------------------------|
| Do you have difficulty starting your urinary stream? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have decreased force in your stream? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you have to strain or push to void? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you still feel full when you have finished voiding? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does your stream typically stop and start during voiding? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Do you typically have pain during voiding? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Have you seen blood in your urine? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

Complete the following section if the reason for today's visit is for incontinence (male or female):

- How many episodes of incontinence do you have in a typical daytime period? _____
- How many episodes of incontinence do you have in a typical nighttime period? _____
- Are you incontinent with...**
- | | | |
|--------------------|------------------------------|-----------------------------|
| Coughing? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Sneezing? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Walking? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Physical activity? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
- Are you bothered by a need to hurry to get to the bathroom? Yes No
- Are you incontinent because you cannot get to the bathroom in time? Yes No
- Do you wear pads to manage incontinence? Yes No
- If **yes**, type of pad _____ # pads per day _____ # pads per night _____

Last treatment date for a urinary tract infection..... _____/_____/_____

- Do you have...**
- | | | |
|-------------------------|------------------------------|-----------------------------|
| Diabetes? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Stroke or head injury? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Back injury or surgery? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Past radiation therapy? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Weak or numb legs? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Incontinence of stool? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

(WOMEN ONLY) Number of pregnancies/deliveries? _____/_____

HISTORY OF PRESENT ILLNESS

Patient Name: _____ Date of Birth: ____ / ____ / ____

CURRENT MEDICATIONS

(include prescription, over the counter, and herbal medications. Attach extra sheet if necessary) or NONE

Name of Medication	Dose (mg)	How often is the medication taken	Reason for taking medication	Physician prescribing
1				
2				
3				
4				
5				
6				
7				

PHARMACY (list pharmacy most frequently used for prescriptions)

Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State/Zip: _____

ALLERGIES (include medications, foods, x-ray dyes) or NONE KNOWN

Name of allergen	Type of reaction	Approximate date
1		
2		
3		
4		

PAST SURGERIES (include all surgery in your lifetime. Attach extra sheet if necessary) or NONE

Type of Surgery	Date (approximate)	Hospital or City if known
1		
2		
3		
4		
5		
6		
7		
8		

OTHER HOSPITALIZATIONS (include all non surgical hospitalizations) or NONE

Reasons for Hospital Stay	Date (approximate)	Hospital or City if known
1		
2		
3		
4		
5		
6		
7		

HISTORY OF PRESENT ILLNESS

Patient Name: _____ Date of Birth: ____ / ____ / ____

MEDICAL CONDITIONS (include past and present medical conditions, check appropriate box)

Condition	NO	Past (Resolved)	Now Active	Date Onset	Specialist MD if applicable
High Blood pressure (hypertension)					
Elevated cholesterol					
Heart attack					
Irregular heart beat (cardiac arrhythmia)					
Congestive heart failure					
Stroke or TIAs					
Ulcers of the stomach or intestine					
Emphysema, COPD, or lung problems					
Asthma					
Diabetes					
Bleeding problems					
HIV/AIDS					
Kidney disease (renal failure)					
Liver disease (hepatitis B or C)					
Seizures					
Thyroid disease					
Psychological or psychiatric disease					
Cancer of any organ (specify)					
Kidney stones					
Glaucoma					
List other conditions					

FAMILY HISTORY

Is there a history in your family of:	No	Yes	Affected relative(s)
Heart attack			
Diabetes			
Prostate cancer			
Kidney cancer			
Kidney stones			
Other significant disease			

TOBACCO HISTORY

Are you an active cigarette smoker? Yes No
 Have you ever been a cigarette smoker? Yes No
 * If yes, I smoked an average of _____ packs/day for _____ years. I quit in _____ (year)
 Do you use other tobacco products? Yes No
 * If yes, please specify _____

ALCOHOL AND DRUG HISTORY

Have you ever been diagnosed with alcoholism? Yes No
 Do you currently drink alcohol regularly? Yes, currently Never/rarely
 If yes, approximately how many drinks per week (beer, wine, or liquor) _____
 Have you ever used intravenous drugs? Yes No

OCCUPATION AND MARITAL STATUS

I am currently: single married divorced widowed
 I am: retired employed full time employed part time unemployed student
 My occupation is/was: _____

HISTORY OF PRESENT ILLNESS

Patient Name: _____ Date of Birth: ____ / ____ / ____

REVIEW OF SYSTEMS

(Current or Recent Symptoms)

Constitutional

- Fever Yes No
- Chills Yes No
- Headache Yes No
- Weight gain over 10 lbs Yes No
- Weight loss over 10 lbs Yes No

Neurological (nervous system)

- Seizures Yes No
- Dizziness Yes No
- Numbness in extremity Yes No
- Weakness in extremity Yes No
- Loss of balance Yes No
- Frequent falls Yes No
- Tremors Yes No

Endocrine (internal glands)

- Excessive thirst Yes No
- Cold or heat intolerance Yes No
- Excessive fatigue Yes No
- Thyroid disease Yes No

Gastrointestinal

- Abdominal pain Yes No
- Nausea vomiting Yes No
- Indigestion/Heartburn Yes No
- Diarrhea Yes No
- Constipation Yes No
- Blood in stools Yes No

Cardiovascular

- Chest pain, pressure Yes No
- Palpitations Yes No
- Calf pain with exercise Yes No
- Shortness of breath Yes No
- Wake up breathless Yes No
- Swelling in legs/ankles Yes No

Integumentary (skin problems)

- Unexplained rash Yes No
- Frequent boils Yes No

Musculoskeletal

- Joint pain Yes No
Which joint _____
- Neck pain Yes No
- Back pain Yes No
Recent or chronic
- Muscle weakness Yes No

Respiratory (lungs)

- Wheezing Yes No
- Frequent coughing Yes No
- Shortness of breath Yes No
- Coughing up blood Yes No

Hematologic/Lymphatic

- Swollen lymph glands Yes No
- Bleeding tendency Yes No

**Genitourinary (urinary and genital)
(Complete only if not reason for visit)**

- Painful urination Yes No
- Frequent urination Yes No
- Urgent urination Yes No
- Blood in urine Yes No
- Weak urine stream Yes No
- Straining to urinate Yes No
- Interrupted urine flow Yes No
- Incontinence Yes No
- Incomplete emptying Yes No
- Erectile dysfunction Yes No

Eyes

- Blurred vision Yes No
- Double vision Yes No
- Eye pain Yes No
- History glaucoma Yes No
- Untreated cataracts Yes No
- Retinal disease Yes No

Ear/Nose/Throat/Mouth

- Ear infections Yes No
- Sore throat Yes No
- Hearing loss Yes No
- Sinus allergies Yes No
- Difficulty swallowing Yes No
- Nose bleeds Yes No
- Hoarseness Yes No

Psychological

- Depression Yes No
- Loss of general interest Yes No
- Severe anxiety Yes No

Height (inches) _____

Weight (lbs) _____

Patient Name

Date of Birth

Signature

Date

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION.

PLEASE REVIEW IT CAREFULLY.

IF YOU HAVE ANY QUESTIONS ABOUT THIS NOTICE PLEASE CONTACT OUR PRIVACY OFFICER AT 214.493.4000.

This Notice of Privacy Practices describes how Medical Clinic of North Texas PLLC, d/b/a USMD Physician Services, ("USMD") may use and disclose your protected health information ("PHI") to carry out your treatment, payment for your health care, or health care operations and for other purposes that are permitted or required by law. It also describes your rights to access and control your PHI. PHI is information about you that may identify you and that relates to your past, present, or future physical or mental health or condition and related to health care services. We are required to maintain the privacy of PHI and to abide by the terms of this Notice of Privacy Practices. We may change the terms of our Notice at any time. The new Notice will be effective for all PHI that we maintain at that time. Upon your request, we will provide you with any revised Notice of Privacy Practices via our website, www.USMD.com, or by calling your USMD physician office and requesting that a copy be sent to you in the mail or asking for one at the time of your next appointment. A copy will also be posted in the office.

1. Uses and Disclosures of PHI

Your PHI may be used and disclosed by your physician, our office staff and others outside of our office that are involved in your care and treatment for the purpose of providing health care services to you. Your PHI may also be used and disclosed to pay your health care bills and to support the operation of USMD. Following are some examples of the types of uses and disclosures of your PHI that USMD is permitted to make.

TREATMENT: We will use and disclose your PHI to provide, coordinate, or manage your health care and any related services. This includes the coordination or management of your health care with a third party that has already obtained your permission to have access to your PHI. For example, we would disclose your PHI, as necessary, to a home health agency that provides care to you. We will also disclose PHI to physicians who may be treating you or who become involved in your care.

PAYMENT: Your PHI will be used, as needed, to obtain payment for your health care services. This may include certain activities that your health insurance plan may undertake before it approves or pays for the health care services we recommend for you such as: making a determination of eligibility or coverage for insurance benefits, reviewing services provided to

you for medical necessity, and undertaking utilization review activities. For example, obtaining approval for a hospital stay may require that your relevant PHI be disclosed to the health plan to obtain approval for the hospital admission.

HEALTHCARE OPERATIONS: We may use or disclose, as-needed, your PHI in order to support the professional and business activities of USMD. These activities include, but are not limited to, quality assessment activities, employee review activities, training of medical and nursing students, licensing, and conducting or arranging for other business activities. For example, we may disclose your PHI to medical and nursing school students that see patients at USMD. In addition, we may use a sign-in sheet at the registration desk where you will be asked to sign your name and provide other requested information. We may also call you by name in the waiting room when you are ready to be seen. We may use or disclose your PHI, as necessary, to contact you to remind you of your appointment. We will share your PHI with a Business Associate or Business Associate sub-contractor, or any affiliate of USMD with whom we share information; to perform various activities (e.g., billing, transcription services, telephone answering services, etc.) for USMD. We may use or disclose your PHI, as necessary, to provide you with appointment reminders, information about treatment alternatives or other health-related benefits and services that may be of interest to you.

Uses and Disclosures of PHI Based upon Your Written Authorization.

Other uses and disclosures of your PHI will be made only with your written authorization, unless otherwise permitted or required by law as described below. You may revoke this authorization, at any time, in writing, except to the extent that your physician or USMD has taken an action in reliance on the use or disclosure indicated in the authorization.

Other Permitted and Required Uses and Disclosures That May Be Made With Your Authorization or Opportunity to Object.

You have the opportunity to agree or object to the use or disclosure of all or part of your PHI. If you are not present or able to agree or object to the use or disclosure of the PHI, then your physician or USMD may, using professional judgment, determine whether the disclosure is in your best interest. In this case, only the PHI that is relevant to your health care will be disclosed.

Unless you object, USMD may decide to provide a copy of your PHI to your treating physician, departing USMD, for the purpose of continuity of care.

OTHERS INVOLVED IN YOUR HEALTHCARE:

Unless you object, we may disclose to a member of your family, a relative, a close friend or any other person you identify, your PHI that directly relates to that person's involvement in your health care. If you

are unable to agree or object to such a disclosure, we may disclose such information as necessary if we determine that it is in your best interest based on our professional judgment. We may use or disclose PHI to notify or assist in notifying a family member, personal representative or any other person that is responsible for your care, of your location, general condition or death. We may use or disclose your PHI to an authorized public or private entity to assist in disaster relief efforts and to coordinate uses and disclosures to family or other individuals involved in your health care.

EMERGENCIES: We may use or disclose your PHI in an emergency treatment situation.

Other Permitted and Required Uses and Disclosures That May Be Made Without Your Authorization or Opportunity to Object.

We may use or disclose your PHI in the following situations without your authorization. These situations include:

REQUIRED BY LAW: We may use or disclose your PHI to the extent that the use or disclosure is required by law. The use or disclosure will be made in compliance with the law and will be limited to the relevant requirements of the law. You may be notified, as required by law, of any such uses or disclosures.

BREACH NOTIFICATION: We will notify affected individuals of a breach of unsecured PHI.

PUBLIC HEALTH: We may disclose your PHI for public health activities and purposes to a public health authority that is permitted by law to collect or receive the information. The disclosure will be made for the purpose of controlling disease, injury or disability. We may also disclose your PHI, if directed by the public health authority, to a foreign government agency that is collaborating with the public health authority.

COMMUNICABLE DISEASES: We may disclose your PHI, if authorized by law, to a person who may have been exposed to a communicable disease or may otherwise be at risk of contracting or spreading the disease or condition.

FOOD AND DRUG ADMINISTRATION: We may disclose your PHI to a person or company required by the Food and Drug Administration to report adverse events, product defects or problems, biologic product deviations, track products; to enable product recalls; to make repairs or replacements, or to conduct post marketing surveillance, as required.

RESEARCH: If you choose to participate in medical or scientific research, we may disclose your PHI to researchers when their research has been approved by an institutional review board that has reviewed the research proposal and established protocols to ensure the privacy of your PHI.

HEALTH OVERSIGHT: We may disclose PHI to a health oversight agency for activities authorized by law, such as audits, investigations, and inspections. Oversight agencies seeking this information include government agencies that oversee the health care system, government benefit programs, other government regulatory programs and civil rights laws.

ABUSE OR NEGLECT: We may disclose your PHI to a public health authority that is authorized by law to receive reports of abuse or neglect. We may disclose your PHI if we believe that you have been a victim of abuse, neglect or domestic violence to the governmental entity or agency authorized to receive such information. In this case, the disclosure will be made consistent with the requirements of applicable federal and state laws.

LEGAL PROCEEDINGS: We may disclose PHI in the course of any judicial or administrative proceeding, in response to an order of a court or administrative tribunal (to the extent such disclosure is expressly authorized), in certain conditions in response to a subpoena, discovery request, or other lawful process.

LAW ENFORCEMENT: We may also disclose PHI, so long as applicable legal requirements are met, for law enforcement purposes. These law enforcement purposes include (1) legal processes and otherwise required by law, (2) limited information requests for identification and location purposes, (3) pertaining to victims of a crime, (4) suspicion that death has occurred as a result of criminal conduct, (5) in the event that a crime occurs on the premises of USMD, and (6) medical emergency (not on USMD premises) and it is likely that a crime has occurred.

CORONERS, FUNERAL DIRECTORS, AND ORGAN DONATION: We may disclose PHI to a coroner or medical examiner for identification purposes, determining cause of death or for the coroner or medical examiner to perform other duties authorized by law. We may also disclose PHI to a funeral director, as authorized by law, in order to permit the funeral director to carry out their duties. We may disclose such information in reasonable anticipation of death. PHI may be used and disclosed for cadaveric organ, eye or tissue donation purposes.

CRIMINAL ACTIVITY: Consistent with applicable federal and state laws, we may disclose your PHI, if we believe that the use or disclosure is necessary to prevent or lessen a serious and imminent threat to the health or safety of a person or the public. We may also disclose PHI if it is necessary for law enforcement authorities to identify or apprehend an individual.

WORKERS' COMPENSATION: Your PHI may be disclosed by us as authorized to comply with workers' compensation laws and other similar legally-established programs.

MILITARY ACTIVITY AND NATIONAL SECURITY: When the appropriate conditions apply, we may use or disclose PHI of individuals who are Armed Forces personnel (1) for activities deemed necessary by appropriate military command authorities; (2) for the purpose of a determination by the Department of Veterans Affairs of your eligibility for benefits, or (3) to foreign military authority if you are a member of that foreign military service. We may also disclose your PHI to authorized federal officials for conducting national security and intelligence activities, including for the provision of protective services to the President or others legally authorized.

INMATES: We may use or disclose your PHI if you are an inmate of a correctional facility and your physician created or received your PHI in the course of providing care to you.

REQUIRED USES AND DISCLOSURES: Under the law, we must make disclosures to you and when required by the Secretary of the Department of Health and Human Services to investigate or determine our compliance with the requirements of the Health Insurance Portability and Accountability Act, Section 164.500 et. seq.

SPECIAL CIRCUMSTANCES: Alcohol and drug abuse and certain infectious disease information have special privacy protections. USMD will not disclose any information identifying an individual as being a patient or provide any health information relating to the patient's substance abuse or certain infectious disease treatment unless the patient authorizes in writing; to carry out treatment, payment, and operations; or, as required by law.

FUNDRAISING/MARKETING: USMD will not use your PHI for fundraising or marketing purposes or sell your PHI without your written permission.

2. Your Rights

The following uses and disclosures will only be made with your written authorization: (i) most uses and disclosures of psychotherapy notes; (ii) Other than face-to-face conversations about services and treatment alternatives we will not use your protected information for third party marketing purposes without your authorization; (iii) disclosures that constitute a sale of PHI; (iv) other uses and disclosures not described in the Notice of Privacy Practices.

Right to Access and Notice of Electronic Health Records under Texas Law. You are hereby notified that USMD maintains an electronic health record system for your records. You may submit a written request to USMD for a copy of your electronic health records which will be provided to you electronically within 15 days unless you agree to accept your records in another form. Under limited circumstances, your request may be denied.

You have the right to inspect and copy your PHI. This means you may inspect and obtain a copy of your health record, as provided by law. The request must be made in writing.

You have the right to request a restriction of your PHI. You have the right to restrict disclosure of PHI to a health plan where you paid out-of-pocket, in full, for the care or service provided. You may ask us not to use or disclose any part of your PHI for the purposes of treatment, payment or healthcare operations. You may also request that any part of your PHI not be disclosed to family members or friends who may be involved in your care or for notification purposes as described in this Notice of Privacy Practices. We are not required to agree to a restriction that you may request.

You have the right to request to receive confidential communications from us by alternative means or at an alternative location. We will accommodate reasonable requests. We may also condition this accommodation by asking you for information as to how payment will be handled or specification of an alternative address or other method of contact. We will not request an explanation from you as to the basis for the request.

You may have the right to have your physician amend your PHI. This means you may request, in writing, an amendment of your health record as provided by law, for the purpose of correcting an error or misinformation. You will be notified if the request cannot be granted.

You have the right to receive an accounting of certain disclosures we have made, if any, of your PHI, as provided by law. This request, made in writing, excludes disclosures we may have made to you or others involved in your care, or for notification purposes to legal or regulatory agencies. You have the right to receive specific information regarding these disclosures that occurred after April 14, 2003.

You have the right to obtain a paper copy of this notice from us, upon request, even if you have agreed to accept this notice electronically.

3. Questions or Complaints

If you have a question or complaint about your privacy rights, please contact the USMD Privacy Officer via phone at **214.493.4000** or via mail at 6333 North State Highway 161, Suite 200, Irving, TX 75038. Should the Privacy Officer be unable to resolve your complaint to your satisfaction, you may file a complaint with the U.S. Department of Health & Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201; calling 1.877.696.6775, or visiting www.hhs.gov/ocr/privacy/hipaa/complaints/. We will not retaliate against you for filing a complaint.

This notice became effective on February 19, 2016.